**Sample Letter**

Month Day, Year

Dear Mr./Mrs. Principal,

I wanted to introduce myself as the owner of School is Easy Tutoring located in the \_\_\_\_\_\_\_\_\_\_\_ area. I know that \_\_\_\_\_\_\_\_\_\_ is one of the elite schools in the area and would like to discuss ways we can provide our Tutoring service to your students.

School is Easy brings highly qualified tutors to our students whether it be in-home, online, or on-site! Our tutors are subject matter experts. They’ve undergone background checks and a thorough interview process. Our goal is to match the perfect tutor for each of our student’s needs to provide a personalized and tailored experience for everyone. We are proud to be one of the leading tutoring services in \_\_\_\_\_\_\_\_\_\_\_.

Our tutors can come to your school to provide group tutoring session in various subjects like \_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_ or \_\_\_\_\_\_\_\_. We can also work one-on-one with individual students who have expressed a need for tutoring. Our relationship can be directly with the parents, or if your school qualifies for funding for additional services such as tutoring, we accept contracts as well.

I would love to set up a time to speak about how we could bring quality tutoring into your school for your students. Please let me know if you have availability over the next few weeks to speak with me.

Best regards,

Name

[www.schooliseasy.com](http://www.schooliseasy.com)

**Sample Email**

Hello \_\_\_\_\_\_\_,

My name is \_\_\_\_\_, the owner of School is Easy Tutoring (Territory Name).  I am writing today to introduce myself and our fantastic offerings to this area.

Our location is one of 35 School is Easy Tutoring locations worldwide! We aim to provide a personalized education experience for all of our students through tutoring. We focus on subjects like \_\_\_\_\_\_\_,\_\_\_\_\_\_\_\_\_\_,\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_. Our tutors are screened and subject matter experts ready to inspire the next generation with a passion for learning!

I am looking for partners in our community who share my passion for educating our kids and inspiring them to do their best.  School is Easy of \_\_\_\_\_\_\_ can work with you to bring group sessions, in-home, or online tutoring to students in your facility.

I would love to discuss bringing School is Easy Tutoring to (Group/Center/School Name) with you in person.  I will be in your neighborhood next Tuesday or Wednesday, which day works better for you?

I look forward to speaking with you soon!